

PROGRAM INSTRUCTOR OR STEERSPERSON

Type: Part time, On call

Pay Scale: \$50 per session

Applications to: info@dragonboatbc.ca

Community, culture, and competition. All in one boat. The Canadian International Dragon Boat Festival Society (dba Dragon Boat BC) is the non-profit producer of North America's flagship dragon boat festival, the Concord Pacific Dragon Boat Festival, and runs Dragon Zone Paddling Club. The Society also produces a series of races, cultural programming, and community initiatives centered around the traditional Chinese cultural sport of dragon boat. Through its All Access and youth programs, supported by the Milton K. Wong Legacy Project, the Society makes paddling experiences accessible regardless of any barriers to participation.

Job Summary

Program Instructors and Steerspeople are responsible for executing one-time sessions and multi-week Intro to Dragon Boat courses for beginner and novice paddlers. Successful candidates will consistently deliver programming to clients in an organized and engaging manner. For courses that include race participation at the Vessi 500 Championship, Concord Pacific Dragon Boat Festival, Steveston Dragon Boat Festival, or Fall Classic, instructors and steerspeople are also responsible for managing race preparations, rosters, guiding the team through race day procedures, and instructing and steering the team for all of their races at these events.

Program Instructors

Instructors are responsible for teaching participants basic paddling skills and sharing the cultural significance and history of dragon boat. Instructors will follow a provided program guideline depending on the length of the course and are expected to be able to adapt programming based on client skill and experience.

Program Steerspeople

Steerspeople are responsible for the safe conduct and operation of the boat during training sessions and races and for steering for the entirety of the program length.

Please note that due to the nature of our operations, candidates should expect to be working exclusively in an outdoor environment and associated conditions.

Key Responsibilities

Program Delivery:

- Learn and review program guidelines to ensure delivery of programming adheres to Society standards and expectations
- Work collaboratively with other instructor or steersperson to coordinate and manage a program delivery plan
- Ensure all event setup and boat equipment is prepared for each session in advance
- Instruct participants on water safety, dragon boat paddling skills, cultural significance of the sport, and basic racing strategy during entirety of program length and for all program sessions in an engaging manner



- For programs inclusive of race opportunity: manage race preparations and rosters, guide team through race day procedures, and be on the boat as a drummer or steersperson if necessary
- Maintain the safety of staff and participants throughout each session and abide by all relevant maritime law and/or club policies, regulations, and guidelines
- Provide consistent and enthusiastic customer service at all times

General:

- Provide regular updates and a program completion debrief to the Dragon Boat Specialist
- Participate in additional training as needed

Skills/Experience

- Minimum 2 years dragon boat paddling and/or steering experience, including steering at multiple Dragon Boat BC races is required.
- Previous experience in coaching, instructing, or team management roles is a strong asset.
- Candidate should have experience working in fast-paced environments, be a self-starter, and be highly organized. Retail or customer service experience is an asset.
- Candidate should be able to move equipment up to 40 lbs and be comfortable working in an aquatic environment.
- Steering certifications and Standard First Aid certification are highly preferred.
- Multilingualism is an asset (please indicate what languages on your application).

The Canadian International Dragon Boat Festival Society is committed to working with local communities to remove barriers and create a safe environment for participation and play. Our staff, volunteers, and Board of Directors should reflect the communities we serve in order to fully embrace inclusion and diversity both on and off the water. As such, we encourage applications from those with diverse backgrounds, abilities, gender identities, and sexual orientations and will consider all applications equitably. Please feel free to contact us of any accommodation needs throughout the recruitment process.

The [Canadian International Dragon Boat Festival Society's](#) work primarily takes place on the traditional, ancestral, and unceded lands and waters of the *xʷməθkʷəy̓əm* (Musqueam), *Skwxwú7mesh* (Squamish), and *səlilwətaʔ* (Tsleil-Waututh) nations.